



## United States Department of Labor Employee Benefits Security Administration COBRA Compliance Workshop

The COBRA workshop will discuss topics including COBRA notice and disclosure regulations and other common COBRA mistakes.

Attendees must bring a valid picture ID and be processed through the security entrance. The Federal Building does not allow any electronic equipment, including cell phones. Please leave all electronic equipment and cell phones in your vehicle or office location.

Pre-registration is required and seats are allocated based on a first-come basis. We ask that you make every effort to attend the workshop once you register or send an alternate. Late registrations will be accepted based upon availability. Please act quickly to reserve your spot!

**When:** September 26, 2011; 9:30 – 11:30 AM PDT

**Where:** Thomas S. Foley Federal Courthouse  
920 West Riverside, Room 116  
Spokane, Washington 99201

**Cost:** The workshop and all materials provided are free!

**Registration:** Fax this form to (206) 553-0913

**For More Information:** Telephone Fara Goodwin at (206) 553-4247 x32

EBSA benefits advisors will be onsite to address your specific questions. One-on-one assistance will be available after the workshop.

☐ One-on-one assistance requested.

☐ Individuals with disabilities who need special accommodations please check here.

☐ The attendees list will be available on request. Please check here if you do not want your name shared.

### Workshop Registration Form

Registrants Name:

Title:

Company And/Or Association:

Address:

Telephone/Fax Number:

Email Address: